

Parkside Family Practice PPG Meeting Tuesday 3 March 2026, Woodley Surgery at 13.00, or on Zoom.

Welcome

Sheena welcomed everyone. The meeting started late due to technical problems. For future hybrid meetings we should use TEAMS.

Attendance

Sheena, John, Steve, Tina, Cara, Dr Burchardt, Judy (via zoom).

Apologies for absence

Mandy, Kate, Yasmina.

Notes of meeting (19 December 2025)

The notes were agreed.

Matters arising

There were no matters arising not covered by the agenda.

Report from Parkside Family Practice

The lift has been totally rebuilt on site and, following final tests, should be operational by the end of March. Diverting patients to Green Road is working well.

The meeting room and reception area have been decorated; the patients' toilets are being painted and a new staff kitchen installed.

A nurse and nurse lead vacancies are currently covered by locums. Applicants from a hospital environment need to undergo nine months' training to develop the full practice skill set. A new and additional pharmacist is based in Green Rd. 3 new receptionists are in place and 1 is due to start soon. The practice has a full complement of 10 GPs and 5 Registrars.

The PCN supplies a dedicated dressings nurse who attends 1.5 days per week.

The practice continues to over-offer on appointments. Routine appointment pre-booking waiting time is 3-4 weeks; daily appointments are released each morning by phone or in person. 11,000 (approximately 2/3 of patients) are using Anima. Some reports of patients not using it successfully; they are advised to speak to an Anima ambassador.

The birth month trigger system for routine reviews has improved the practice score on the [2025?] NHS Quality Outcomes Framework. The system aims to improve accountability; it saves time by having a single review in a patient's birth month rather than separate ones during the year. If the birth date does not trigger a review, advice is to contact the surgery. Abusive behaviour seems to have reduced compared with incidents reported in December 2025.

Dr Burchardt research update

Dr Burchardt's research will be published in the British Journal of General Practice (BJGP Open), acknowledging the help she received from PPG members. She presented a PPT outlining her planned proposal for a PhD study with the London School of Hygiene and Tropical Medicine that will roll out her original study to an analysis of several data sets numbering 49 million people, including hospitals and the ONS, by 4 causes of death. A copy of the PPT is attached. All agreed that the research was both interesting and important and thanked Dr Burchardt for continuing to involve the PPG.

Patient survey 2026 – update

Sheena thanked Cara for providing the comprehensive list of services available from the practice. A draft will be circulated to the PPG for initial testing in March/April. Sheena will contact Kim for her to check that the reference group members are still interested in being involved in the pilot before the 2026 survey is made available.

Future meeting dates – 9 June cancelled

Compulsory staff training means the next meeting date will be cancelled. We will look to arrange a convenient date in that or nearby weeks to safeguard the meeting sequence and AGM.

Any other relevant business

Sheena reported that Tony Lloyd, nominal Chair of the Wokingham Area PPG forum, has contacted chairs and secretaries of 8 out of 12 Wokingham PPGs, sounding out future strategy and collaborative working. Sheena will update the PPG as this develops.

The meeting closed at 14.30

Date of next meeting

(Tba) – in person, evening, in June, in Woodley